

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

February 3, 2014 7:00 PM

Members Present: Steve Blake (Chairman), Bob Dunne, Gary Flynn, Jim Pedone

Members Absent: none

Guests: Jen Breen

Approval of Minutes

- Motion Originator: Gary Flynn
- Motion Description: Approve minutes for November 5, 2013 meeting.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved (Jim abstained)

Outstanding Permit Fees/Insurance Certificates

There are currently no outstanding fees or insurance certificates.

Treasure's Report

There have been no deposits made into the Field and Pride Park accounts and deposits totaling \$3,144 were made into the recreation account. The balance on the field account is \$18,094 the recreation account is \$7,097 and Pride Park is \$3,668.

Bills to Approve

motion originator	Motion Description			motion seconded	Approvers Disapprovers
Gary Flynn	Approve payment to	Home Depot	\$64.27	Jim Pedone	All Approved
Bob Dunne	Approve payment to	WB Light Dept	\$461.97	Jim Pedone	All Approved
Jim Pedone	Approve payment to	United Site Service	\$173.38	Gary Flynn	All Approved
Jim Pedone	Approve payment to	Jen Breen (supplies)	\$104.06	Gary Flynn	All Approved
Gary Flynn	Approve payment to	Jen Breen (salary)	\$300.00	Jim Pedone	All Approved
Bob Dunne	Approve payment to	Graf Brothers	\$150.00	Jim Pedone	All Approved

Parks and Recreation Programs

Jen reported that there are 40 students registered for the half-day program this week. If it is cancelled (due to weather), refunds will need to be issued to those who are registered for all of the half-day programs. For those who are not registered for all of the days, the fee paid can be used towards another day.

Jen stated that while she is not overly impressed with the mountain, the ski program has been running great and she has had phenomenal chaperon response. There is a week being added on at the end (because the mountain closed early one day).

Jen is trying to work out dates to hold a spring soccer program. She is looking at Wednesdays, and has spoken with the Athletic Director, who does not think it would be an issue.

Parks Facilities/Maintenance Items

The board discussed the issue of items on the DPW/Parks Maintenance list remaining unaddressed for too long. Steve stated that he has spoken with Anthony regarding things not being addressed in a timely fashion and about the FY14 Parks funds already being 100% expended. Anthony plans on submitting to increase the FY15 budget from \$18,000 to \$30,000.

Bob noted that the system is broken and suggested that the board set an importance level to items on the list.

- Motion Originator: Bob Dunne
- Motion Description: That the board has Steve (as chair) approach the Town Administrator and Anthony to have a meeting to discuss an approach to get items done and not have them go unaddressed.
- Motion Seconded: Jim Pedone
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Steve provided updates on several of items on the maintenance list. The Community Preservation Committee has accepted the application for funding for the fencing and it will be voted on at their next meeting. The construction of the dugouts at the Girls' Softball Field is completed. There is a little more work that needs to be done to repair the concession stand at the All-Purpose Field. More sod is probably going to be needed for the project at the Sr. Baseball Field. The broken ride (purple dinosaur) at Pride Park has not been repaired. There is nothing new to report on repairs needed to the irrigation system repairs, the storage sheds at the Woodland Field and the Sr. Baseball Field, the summer house and the long-jumps. Gary will see if one of the security companies would be willing to attend the board's April meeting, to discuss the options for security cameras and alarms. The railing leading up to the basketball courts (at Goodale) has been added to the list if items needing repair.

Steve has obtained a price of \$185 for six "no on deck swinging" signs. The board discussed if they should be purchasing the signs or if it should be the Little League. Bob noted that even it is a Little League rule and maybe not apply to other leagues, that it does present a safety issue.

- Motion Description: Bob Dunne
- Motion Seconded: To approve purchase of the signs (as quoted).
- Motion Discussion: Gary Flynn
- Motion Approvers/Disapprovers: All Approved

Facility Requests

The Girls Scouts requested use of the skating rink on February 1st (the 8th if bad weather). They were not looking for private use of the rink, just wanted approval to bring the girls as a group to the rink. Whereas the date occurred prior to tonight's meeting; Steve gave them approval for to use the rink.

Committee Updates / PFC & Open Space

The demolition of the pool has been done. Bob reviewed the timeline for the Parks Facilities Committee's RFP for engineering services. Any questions are due April 3rd, the deadline for bids to be submitted is April 17th and the bid will be awarded May 15th. Steve noted that need for parking and the Sr. Baseball Field need to be included in the PFC's overall plans.

Gary reported on the results of the Open Space survey. Gary would like to have Vin Vignally attend the board's next meeting to discuss the Open Space Plan and possibly using DCR facilities. Bob noted that the DCR facilities were used in the past and then the use was revoked. Bob suggested checking with Rep Jim O'Day regarding the matter.

Old/New Business

The group that is raising funds for a new scoreboard at the Sr. Baseball Field has a goal of \$5,500, and has raised \$4,400. There is nothing new to report on the proposed scoreboard for the All-Purpose Field. The board has not heard anything from the American Legion regarding the donation of scoreboards for the "A & B" fields. Jim has been contacted regarding a possible donation of a scoreboard for the Townsend Field. Jim does not know all of the details, but will look into it further. Steve informed Jim that advertising is not allowed in Goodale Park (per the deed) and that sometimes it is easier to have the installation be part of the donation. Apparently there are issues with the motor of the bunker machine and the donation from Wachusett Country Club remains uncertain.

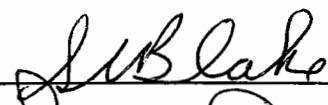
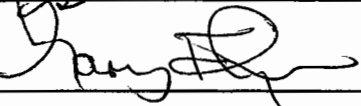

Steve will speak with Leon and Anthony regarding the removal of brush at Pride Park. Steve will also discuss the fertilization/weed control program and the budget with the two of them. Steve reported that the lights for the sign board (on the common) have been repaired. Steve also reported that the lights for the flagpole (on the common) need to be repaired or replaced and whether LED lights should be looked at. Steve will discuss the matter further, with the Town Administrator. Jen is working on obtaining space at the Town Barn, both office and storage, for her to use. Steve looked into the electric bill for the Girls' Softball Field and reported the cost of operating the soda machine is a small portion of the bill and most of bill is for security lights.

The board discussed the need to post signs at the skating rinks with the rules.

- Motion Originator: Jim Pedone
- Motion Description: Approve purchase and posting of signs stating the rules for the skating rink.
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Gary Flynn
- Motion Description: To adjourn / 9:30 PM
- Motion Seconded: Bob Dunne
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meetings: March 10th & April 7th 2014 / 7:00 PM

DATE: 05-12-14